

FORT WORTH MUSEUM OF SCIENCE AND HISTORY

Educator Loan Kit Program

Enliven your classroom and enrich your students' learning!

Complement your science, social studies, language arts, math, and art curricula with authentic specimens and artifacts from the Museum's teaching collections. Join the Loan Kit Program for exclusive borrowing privileges and access to our science and history staff. Register as an individual or as the representative for your grade level or campus team. All educators are invited to enroll in the program.

Registration begins August 2009.

Loan kits are available for a \$20 refundable deposit per kit.

SOCIAL STUDIES LOAN KITS • 817-255-9305

Social Studies loan kits contain artifacts, books, videos, games, and activities designed to enhance hands-on learning. Background information, descriptions and photographs of the artifacts are included. The kits promote cultural and historical understanding and stimulate curiosity!



Social Studies topics include:

The Real Cowboy • Texas Pioneers • Pioneer School Days • The Civil War
Toys of Yesterday • Shoes for Everyone • Inventions: from the Stone Age to the Space Age
Plains Indians and the Buffalo • Texas Archeology • Astronomy: Under Texas Skies • King Cotton
Toys Around the World • Australia: Outback Backpack • A Glimpse of Japan • A Glimpse of India
A Glimpse of Mexico • A Glimpse of Africa • Ancient Egypt • World of Rhythm • Whose Shoes?

NATURAL SCIENCE LOANS • 817-255-9323

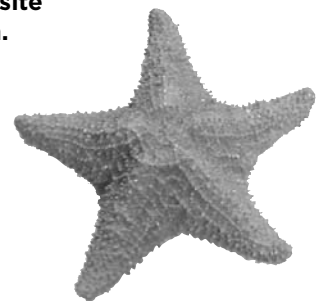
Learn about the natural world through hands-on investigation! Our natural history collection contains approximately 10,000 preserved specimens—representing the zoology, botany and geology of Texas and the Southwest. Natural science loans are customized based on your unit of study—whether you are exploring the differences between reptiles and amphibians, identifying animals that live in the ocean, or classifying rocks and minerals.

Natural Science topics include:

Adaptation • Amphibians • Birds • Classification • Ecosystems • Fish • Food webs • Forest • Fossils • Insects
Invertebrates • Life cycles • Lone Star Dinosaurs • Mammals • Minerals • Ocean • Plants • Pond • Rainforest
Reptiles • Rocks • Sampling of the collection • Spiders • Vertebrates

**Social Studies and Science TEKS content alignment
and loan kit descriptions are available on the Museum's website
www.fortworthmuseum.org – under the Educators section.**

Check our website for updated and new loan kits!



FWM
FORT WORTH MUSEUM
SCIENCE AND HISTORY

Educator Loan Kit Program

Frequently Asked Questions

How do I register for the Loan Kit Program?

- Enroll as an individual or as the representative for your grade level or campus team.
- Submit a completed registration form for the Loan Kit Program, a signed and dated Program Policy agreement, and a deposit of \$20.
- Mail or fax your registration to:
Educator Loan Kit Program
Fort Worth Museum of Science and History
1600 Gendy Street
Fort Worth, Texas 76107
- Fax: 817-732-7635



How can I pay my deposit?

- Check – Checks will not be deposited, unless the kit or any of its contents are found to be damaged or missing. Deposits will be refunded at the end of each calendar month as needed.
- Credit Card – Credit cards will not be charged, unless the kit or any of its contents are found to be damaged or missing.

How do I reserve a loan kit?

Once we receive your registration, policy agreement, and deposit, you may request loans by

- Email – loankits@fwmsch.org
- Fax – Attn: Loan Kit Program, 817-732-7635
- Phone – Social Studies loans, 817-255-9305 or Natural Science loans, 817-255-9323

Reserve loans for a one week or two week period. Kits are available on a first-come, first-served basis; please schedule your loan material at least two weeks in advance. If you need to change dates or cancel a loan, please contact us as soon as possible.

How do I pick up and return a loan kit?

- Pick up your loan kit in the Museum's Main Office on Fridays between 2:00-5:00pm. The Main Office is located in the red portable buildings at the corner of Harley Avenue and Montgomery Street, just south of the Museum's building site. From the bottom of the ramp, it is the second building on the left and through the right door.
- Loan kits must be returned on Thursdays before 5:00pm.

How can I learn more about the Loan Kit Program?

- Attend museum-sponsored events, such as the Educator Evening in the Fort Worth Cultural District or the Educator Loan Kit Program Open House. Explore examples of loan kits, share ideas with fellow educators, and talk with our Loan Kit Program Coordinators. Check our website for upcoming events!
- Contact a Loan Kit Program Coordinator
For Social Studies loans, call 817-255-9305
For Natural Science loans, call 817-255-9323
- Or email: loankits@fwmsch.org

General Guidelines:

Borrowers agree to be responsible for the care of the loan kit while in transit and while in their possession. Artifacts and specimens are very special and not easily replaced. We request they be stored in a secure manner and handled under supervision. In the event of loss or damage, contact the Loan Kit Program Coordinators as soon as possible.

FORT WORTH MUSEUM OF SCIENCE AND HISTORY

Educator Loan Kit Program Registration

Valid August 2009 through July 2010

Date _____

School Information:

SCHOOL NAME GRADE(S)

SCHOOL ADDRESS

SCHOOL CITY/ZIP

SCHOOL PHONE SCHOOL FAX

SCHOOL DISTRICT (IF APPLICABLE)

Contact Information:

NAME

HOME PHONE CELL PHONE

E-MAIL ADDRESS

Enrolling as:
 INDIVIDUAL REPRESENTATIVE FOR
GRADE LEVEL/CAMPUS TEAM

Loan Program Deposit

- Loan kits are available for a \$20 deposit, per kit. The deposit is refundable at the end of each calendar month upon the return and inventory of each kit.

Deposit Options:

PERSONAL CHECK - # _____ SCHOOL CHECK - # _____

Make checks payable to: Fort Worth Museum of Science and History (FWMSH). Checks will not be deposited, unless the kit or any of its contents are found to be damaged or missing. Deposits will be refunded at the end of each calendar month as needed.

CREDIT CARD:

Credit card information will be kept on file for the duration of the loan. Credit card will not be charged, unless the kit or any of its contents are found to be damaged or missing.

MASTERCARD VISA DISCOVER AMEX

ACCOUNT # EXPIRATION DATE V CODE (3 DIGITS)

NAME ON CARD SIGNATURE

Mail or fax the registration, policy agreement, and deposit to:
Fort Worth Museum of Science and History, Attn: Loan Kit Program
1600 Gendy Street, Fort Worth, Texas 76107
fax: 817-732-7635

FORT WORTH MUSEUM OF SCIENCE AND HISTORY

Educator Loan Kit Program Registration Program Policies 2009-2010

Welcome to the Educator Loan Kit Program!

You are about to borrow a special collection of Museum artifacts and/or specimens.

They have been carefully prepared and selected to enrich your curriculum needs. Please instruct the students who will be using these materials about the proper care and handling of these objects. Many of these artifacts and specimens cannot be replaced, so we appreciate you taking care and responsibility for these collections while they are in your possession.

Please inform the Loan Kit Program Coordinators of any damage or unusual wear on any of the items when you return the kit.

The Fort Worth Museum of Science and History reserves the right to suspend future loan kit reservations if it becomes evident that the condition of the loan materials is in jeopardy. Since many of the items are difficult to replace, it may be necessary to charge an additional fee for replacing them, or if the value of the item exceeds the amount of the deposit.

It is extremely important to return your loan kit on time by 5:00pm, Thursday, so we may have time to inventory the kit and have it ready for the next educator to pick up on Friday. There will be a late fee charged if the entire kit is not returned on time. The late fee is \$5 per day.

If you need to cancel any loan kits you have reserved, please contact the Loan Kit Program Coordinators as soon as possible, so another class may enjoy these Social Studies and Science resources.

I have read and understand the above stated policies.

Signed

Date